



Business Analyst Diploma

Job Programme

Business Analysis Study
package with Job
Programme




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WHAT THIS PROGRAMME OFFERS

You have access to the internationally and UK accredited BCS Business Analysis Diploma, support services and recruitment services to help you qualify and secure a role as a qualified business analyst.

You pay for your studies and invest in yourself and we work with you to place you in a professional BA role. Training and recruitment is what we excel at, we have been helping career seekers since 2009 secure careers and climb the career ladder.

Jobseekers with certifications from this programme are always in high demand and generally attract higher salaries.

In our ever-changing world, organisations need to remain competitive, adapt to change and remain relevant to thrive and grow. Qualified business analysts play a big role in this and that is why the demand for qualified BAs is currently so high. A simple search on any of the popular UK job boards will demonstrate this.

There is a shortage of qualified BA jobseekers driven by the need for change

programmes not only in the UK, but globally. The world has undergone significant change in the last few years which has driven the demand for staff with BA qualifications to help identify problem areas in organisations and then identify solutions to make improvements and drive positive change.

IN A NUTSHELL

1

Job/ money-back
guarantee*

2

Official BCS International
Business Analysis
Diploma course

3

Includes Oral Exam
preparation course

4

All 4 official exams
including the oral exam
included

5

You are supported by a
team of experts

6

Recruitment support & CV
review

7

2 year access to all study
material

8

Personalised study coach
& mentor

THE HYPE IS REAL!

Take your first step toward securing a rewarding career in business analysis by earning the International Diploma in Business Analysis which is accredited by BCS (the Chartered Institute of IT).

Because of the broad skill sets BA's learn and due to organisations always needing to remain competitive and relevant in changing market conditions, the demand for business analysts has soared

A photograph of a man with a beard and short dark hair, wearing a white short-sleeved button-down shirt. He is smiling broadly, showing his teeth, and has his arms crossed. The background is a light beige color with a small yellow triangle on the left and wavy grey lines at the bottom right.

Graduates from this programme are armed with the skills and qualifications to work in a variety of analyst roles like junior business analyst, business analyst, product manager, systems analyst, requirements engineer, enterprise analyst and business architect. BAs also work closely with Project Managers and Change Managers to drive business change and in smaller organisations BAs can take on some of their roles too.

WHO IS THIS FOR?

The natural personality of a BA likes asking questions to assess facts, thinks logically, enjoys analysing, problem solving and exploring solutions. No previous experience is necessary.

WORLD CLASS SUPPORT

From the moment you register with us, you will have the guidance and advice you need to successfully qualify and find work in your new career. Our specialist recruitment consultants support you each step of your job seeking journey. While our qualified tutors and mentors provide you with all the support you need to learn new skills and qualify.

All the support and help you need, you will have:

- | | |
|--|---|
| → A qualified tutor to provide support | → Revision questions and quizzes |
| → Your own mentor to pro-actively support and motivate you | → 4 official exams |
| → Heaps of revision questions and quizzes | → 1 official oral exam (see FAQs below for further information) |

CAREER SERVICES & SUPPORT

- Job/money-back guarantee*
- An updated LinkedIn profile
- Recruitment support from our specialist recruitment team
- Interview support
- Job seeking support
- A professional CV review and rewrite

LEARN MORE



CAREER SERVICES & SUPPORT



1

Study the BCS Business Analysis Foundation course, which is compulsory and then take the official exam.

3

Study the BCS Practitioner Certificate in Requirement Engineering and then take the official exam.

2

Study the Business Analysis Fundamentals course to get a strong introduction to BA.

Study the BCS Practitioner Certificate in Business Analysis Practice and then take the official exam.

4

**5**

Use the Oral Exam Course to prepare for your oral exam with BCS, then book and undertake the oral exam.

**7**

Study the BCS Practitioner Certificate in Modelling Business Processes and then take the official exam.

**6**

Now you are qualified and can opt for our recruitment services.

COURSES INCLUDED

Below are the core courses of this package, other courses could be added to help you gain extra knowledge and skills.

BUSINESS ANALYSIS FUNDAMENTALS

Business Analysis Fundamentals

Understand the fundamentals of business analysis and build a strong foundation of knowledge before tackling the more in-depth courses in this package.



BCS Foundation Certificate in Business Analysis

Understand how to identify and evaluate options for improving your organisation. Develop skills and knowledge to support successful business change programmes within your organisation



Practitioner Certificate in Business Analysis Practice

Learn how to utilise techniques, understand the strategic context of organisations, analyse stakeholder perspectives, analyse and model business activities, identify potential solutions, and learn how to produce a business case.



BCS Practitioner Certificate in Requirements Engineering

Learn to be able to take a systematic approach to elicit, analyse, validate, document, and effectively manage requirements by using a set of practices and processes.



Practitioner Certificate in Modelling Business Processes

After completing this course you will be able to apply process modelling techniques to a range of scenarios within an organisation.

Oral Preparation Course

This preparation course is aimed at testing the knowledge and skills you have gained. You will be given scenario-based practice questions to help prepare you for the official oral examination.

ADDED BENEFITS

We take great pride in delivering a fantastic level of service which continues beyond your initial course purchase. We strive to go the extra mile by providing additional features such as course mentors, qualified tutors, career and job interview advice, CV writing assistance and general support to all of our students.

Mentor Support

Your mentor will assist you with any general enquiries relating to your learner journey with us, from exam costs and bookings, to enquiries about your learning management system (LMS).

They will be on hand to pro-actively support and motivate you throughout your studies, as well as creating a personalised study plan to help make studying easier.

Career Support

Career Support is provided by our specialist in-house recruitment team to help you succeed in the complex job market. This service is exclusively for ITonlinelearning students needing this service who have passed official exams and are ready to start their job search.

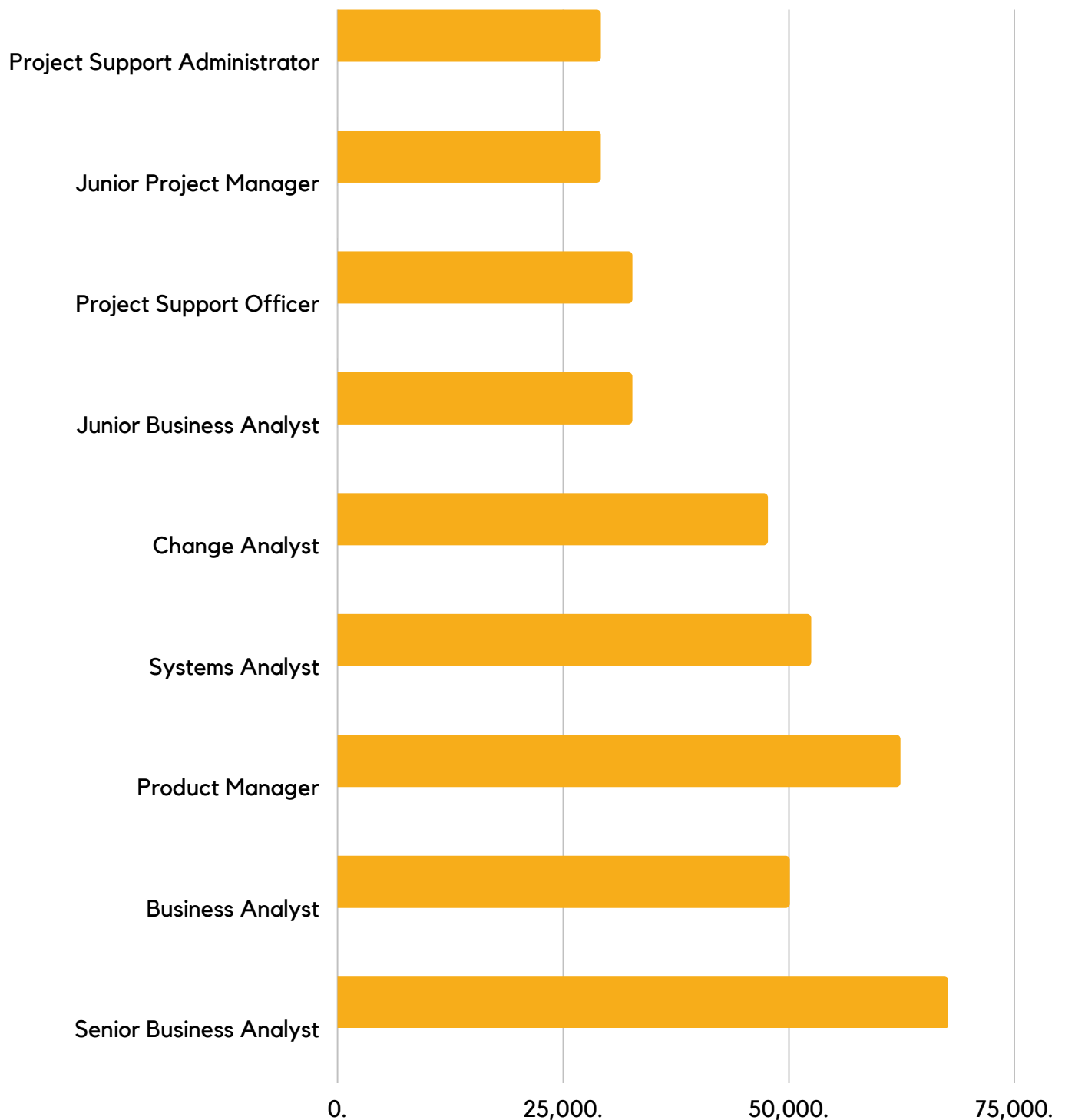
Along with a professional CV review and LinkedIn profile you will receive our Recruitment Pack which is packed with useful information, CV templates & guidelines, cover letters, interview preparation and a guide to our 4 steps to succeeding in the job market.

Tutor Support

Our tutors are available to speak to over the telephone or via email. They are here to help you with any course related questions, as well as exam revision and preparation. What's more, all of our tutors are fully qualified in supporting you with your studies.

CAREER PATH & SALARIES

CAREER PATHS AND POSSIBLE SALARIES IN £



PAYMENT OPTIONS

We offer various payment options to help you get started on your course.

- 1.** You can opt to pay in full and upfront for your course. Through our third-party partnership with Omni Finance, we are able to offer our students a stress-free alternative to paying a lump sum. You can spread the cost of your studies over affordable monthly payments from 6 to 12 months at 0% interest. This finance option can be used to cover course fees, exams and any study manuals you might need.
- 2.** Where students do not qualify for Omni Finance, we offer monthly spread payments in-house through ITOL Finance. Our finance plans are flexible and work around your commitments, they are interest-free and cover the cost of the course component only. Therefore, if you opt for ITOL Finance this does not cover the cost of exams and manuals. However, you can call the exam booking team at any time to pay for exams and manuals as you need them.

It's important to us that we provide you with courses to further your career or embark upon a new one without getting into financial difficulty. These finance plans were created to give you peace of mind, should you require them.

FAQ'S

These are some of our most frequently asked questions. Please get in contact with our Career Advisors to answer any further questions and help you get your new career journey started.

→ Are your courses accredited?

We are a CMI, APMG, PeopleCert and BCS authorised training centre and the diploma course offered in the package is fully accredited by BCS (The Chartered Institute of IT).

→ Can I use these qualifications outside of the UK?

This BCS accredited diploma course is UK and internationally recognised.

→ What finance options do you offer?

We offer finance through our third-party finance partners, Omni Finance and Premium Credit where you can spread the cost of your study package and exams over affordable monthly payments. This is the preferred option for our students not paying in full. As an alternative where students do not qualify for Omni Finance or Premium Credit, we offer monthly spread payments in-house (ITOL Finance) which are interest-free and cover the cost of the course component only. ITOL Finance, therefore, does not finance the cost of exams and manuals. You can however at any time contact the exam booking team and pay for exams and manuals as you need them.

→ Are exams and the PRINCE2 manual included in the price?

As stated above, if you have paid in full or been accepted through Omni Finance or Premium Credit, then all exams are included including the cost of the oral exam.

FAQ'S

→ Are manuals included?

Manuals are not needed for this training package, however if you would like to purchase manuals, then you can purchase that through our exam booking team.

→ Why must I complete my exams before getting a job?

Hiring managers consider qualified job-seekers to be a lower recruitment risk who can hit the ground running and be more productive quickly. You must put yourself in the shoes of a busy recruiting manager to understand why this is always the case.

→ What recruitment support to you offer?

Once you have completed your exams, you are then supported by our recruitment team. They will provide you with a professional CV review & LinkedIn profile, job seeking advice, interview advice and support you each step of the job seeking process. Our aim is to empower you, so you have all the skills needed to secure interviews, master interviews and land the job you want to get. These are skills for life and can help you at any point in your career when you want to change jobs. You will proactively work with our recruitment team as they support you.

→ How long do I have to successfully pass my exams?

You must pass all 4 exams and your oral exam within 12 months to qualify for the job/money-back guarantee. The total study hours for the courses varies from person to person but the recommended hours are approximately 120 hours in total. If the job/money-back guarantee is not important to you then you can take up to two years to complete all the exams in this package.

FAQ'S

—> How will I benefit from completing this programme?

A rewarding career enables you to grow and develop. You will harvest what you invest in yourself. After this programme you will have learned new skills and validated this by passing 5 certification exams including the oral exam. This adds value to your CV and opens doors to career opportunities where you can further grow.

—> How long on average before I can find a new job opportunity?

This depends on how long it will take you to pass your exams. It also depends on your location and the number of opportunities close to you. We aim to ensure you secure a new job opportunity within 12 months of completing your last exam, however on average most students secure a role within 4 months of passing their last exam. Please note, our recruitment support only kicks in once you have passed all your exams as this is when your CV will stand out with your new certifications and skills.

—> How does your job guarantee work?

In the event that you have passed all 5 certification exams including the oral exam at first attempt within twelve months of registering with us and do not secure a job placement within one year after passing your last exam, we will refund your study fees less the cost of your exams subject to you conducting yourself in a professional manner, accepting reasonable job offers and working proactively with our recruitment team. It is also subject to you being a UK resident for at least 5 years, having a good command of English, paying your study package in full or if you are paying via spread payments, it is subject to you not missing any monthly payments. Our Terms and Conditions / Terms of Learning also apply.

F A Q ' S

—> Can I opt out of recruitment services and your job/ money-back guarantee?

Yes, you can opt out of recruitment services and the job/moneyback guarantee. If you do not need these services, the cost of your package will be reduced, however this can only be done prior to registering for this study package.

—> What are average study times for each course?

This varies from course to course and from person to person. Foundation courses typically take 20 hours or more to study and prepare for exams. Practitioner courses take 30 hours or more to study and prepare for exams.

—> What is the best study path for me to follow?

The first step is to study the Business Analysis Fundamentals course to give you a solid fundamental knowledge of BA before progressing to the higher-level courses. Then study the BCS Business Analysis Foundation course as this in-depth course will give you a solid foundation level of business analysis, prepare for and take the official exam. Next study the Practitioner Certificate in Business Analysis Practice and take the exam. Next study the Practitioner Certificate in Requirements Engineering and take the exam. Next study the Practitioner Certificate in Modelling Business Processes and take the exam. Lastly go through the Oral Exam course to prepare for the oral exam with BCS.

FAQ'S

—> I'm already working, can I study around my current job?

Yes, this study and job programme is flexible and designed for career starters and career changers that might be working in jobs that do not align with their career goals.

—> Can you tailor a study package for me?

Yes, we can tailor a study package for you based on your experience level and taking into consideration studies you have already completed.

—> If I run out of time, can I renew my training?

You can renew your studies for another year if you need to. You can also add other courses at that time to meet your career requirements. We have a renewals team and a renewals advisor will be in contact as you near the end of your study term.



WHAT DO OUR STUDENTS HAVE TO SAY?

We have a very active TrustPilot review page, are rated Excellent and have an average TrustScore of 4.8 out of 5. Here are just a couple of our reviews.

I recently joined the organisation about 5 weeks ago, during which time I have completed three certifications. Coming from a background where I have very little or no Business Analysis experience, I have nothing but tremendous respect for the ease of navigation and support I have received from the staff and my tutor, Ryan, at IT Online Learning. They have available a vast amount of resources to support the learning of their students. It is not a one size fits all kind of approach, as it allows every student to go at their own preferred pace.

- Omotayo Badmos

I have had a great experience with this company and particularly Abi who has worked very hard to answer all the many questions I had. Always quick to respond with clear and comprehensive answers. The content is also top notch. Very comprehensive and very user friendly to go through with visual and audio options to suit your learning style. Plenty of sample exam questions too. After passing the BCS Foundation Business Analysis certification I am now applying to take another course with IT Online Learning to further my skill set goals.

- BF

The course structure is exciting. I passed my first exam and moved on to the next within 4 weeks. There are enough tutors to assist you with any business related problem within your course offering, should you require urgent assistance or your assigned tutor is unavailable.

- Bev

Student Success Stories

Join thousands of candidates successfully **upskilling** and **transforming** their careers

Take your business improvement skills around the world with
internationally recognised qualifications

✓ Accredited courses

✓ Full Career Support

✓ Flexible Finance Options

✓ Job Guarantee



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